Hadi Hesab Rayan Novin Company
(Private Held Co)

QC

TimeSheet

BPMS

Audit IT

Hadi Hesab solutions

For Audit firms

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Hadi Hesab Rayan Novin, recognizing the needs of certified audit firms (members of IACPA), designed and produced "Hadi Hesab" intelligent systems as a new and innovative idea with the aim of facilitating and mechanizing all administrative, executive and workflow within the structure of certified audit firms. Due to the successful production of the above systems, Rayan Novin has been honored to obtain a license from knowledge-based companies in Iran.

Hadi Hesab solutions and products for audit firms include the following systems:

- Personnel and Project Management Portal (Time Sheet)
- System of operation hours and performance status of personnel and projects of auditing firms (QC)
- Computer-based auditing system (Audit IT)
- BPMS (Business Process Management System)
- Wage and personnel system
- Financial accounting, check and treasury system
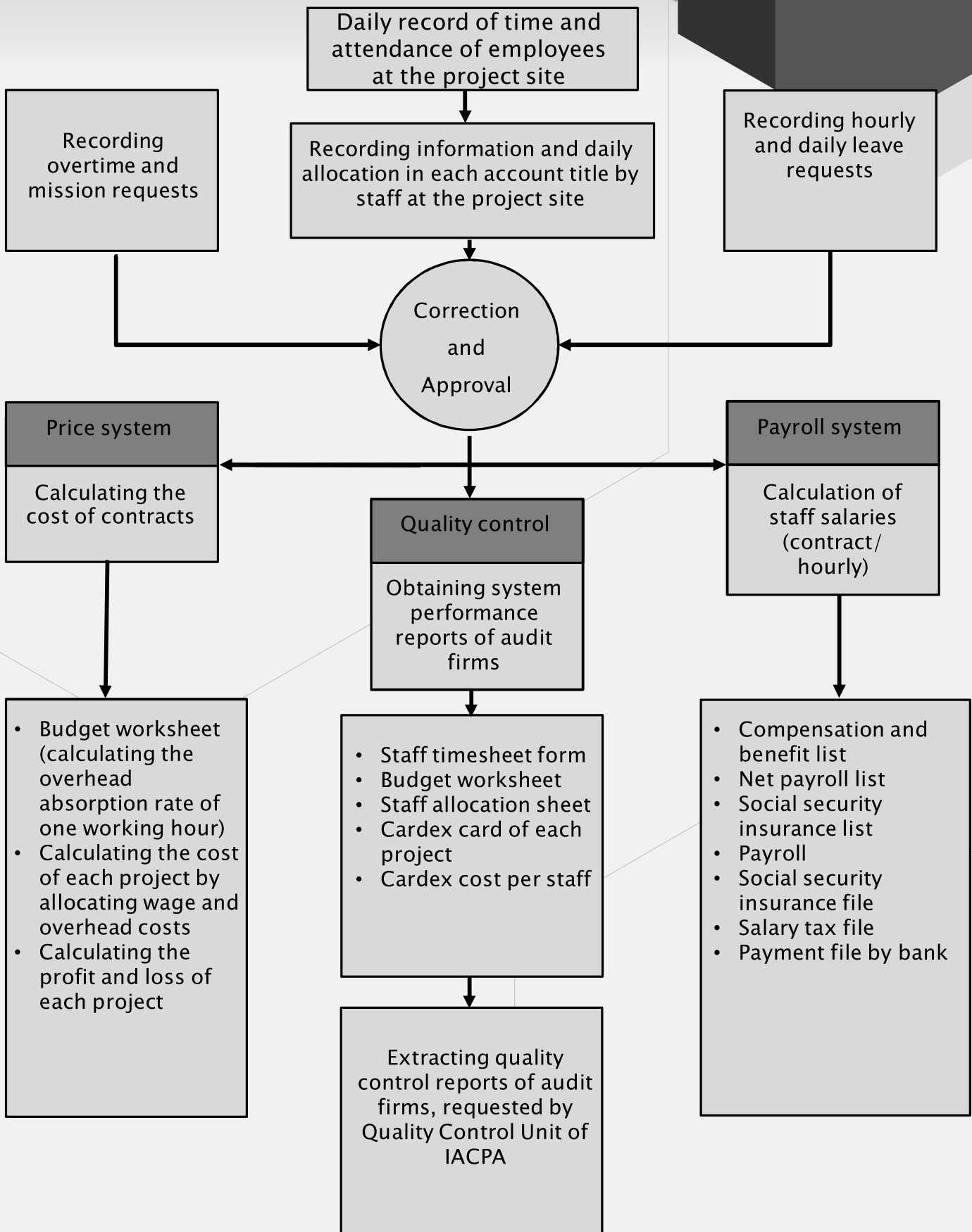- Contract and invoice control system

Achievements of using intelligent systems in audit firms

- Mechanization of administrative and executive operations in certified audit firms
- Registration of operations only once in the system and automatic extraction of significant points (1050), management letter, points to transfer to the next period, points that can be included in the report
- Elimination of manual and costly steps in preparing and collecting timesheet information / allocation sheet / staff working hours card index / total working hours of each project (hourly-Rials) / staff evaluation / salary calculation and ...
- Increasing the speed and quality of processing the accounts of the companies under review and finally preparing audit reports
- Providing the necessary infrastructure for in-depth analysis of data and analytical investigations in proceedings (LOAD)
- Controlling and monitoring the progress of the work, audit worksheets, audit results by firm managers without the presence of the audit team
- Establishing integration between information systems of the firms through the BPMS system

one
Start
for
Forever

Timesheet system

Daily record of time and attendance of employees at the project site

Recording overtime and mission requests

Recording information and daily allocation in each account title by staff at the project site

Recording hourly and daily leave requests

Correction and Approval

Price system

Calculating the cost of contracts

Quality control

Obtaining system performance reports of audit firms

Payroll system

Calculation of staff salaries (contract/ hourly)

- Budget worksheet (calculating the overhead absorption rate of one working hour)
- Calculating the cost of each project by allocating wage and overhead costs
- Calculating the profit and loss of each project

- Staff timesheet form
- Budget worksheet
- Staff allocation sheet
- Cardex card of each project
- Cardex cost per staff

- Compensation and benefit list
- Net payroll list
- Social security insurance list
- Payroll
- Social security insurance file
- Salary tax file
- Payment file by bank

Extracting quality control reports of audit firms, requested by Quality Control Unit of IACPA

What is Audit IT?

Audit IT is an information technology-based system that aims to assist audit firms in the process of planning, implementing, controlling, completing, and directing audit operations up to the stage of issuing an audit report. For years, auditors in Iran have used their traditional method to examine the documents of owners. But today in international circles, auditing through computer-based tools and techniques is not a new issue and the existence of an intelligent computer system for any knowledge-based firm is not a choice but a management requirement.

Audit achievements by Audit IT method

- Reduction in audit time and project budget
- Reduction of costs within the organization, executive and human resources
- Increase the speed, quality and effectiveness of the performance of audit units
- Controlling, monitoring and observing the progress of the work and the results of the review by the managers of the firm, without the presence of the audit team

Features of Hadi Hesab Audit IT web system

- Ability to check 100% of customer operations and information
- Intelligent preparation of main and sub-worksheets and handling them
- Determining and adjusting the level of importance at the level of financial statements and account balances
- Archiving and maintaining information on current and permanent customer files
- Creating forms and checklists of rules and instructions for handling unlimited numbers and contents by the system administrator
- Ability to obtain the required audit information from customer information management systems in the simplest way
- Configuring and managing the execution of each project uniquely
- Ability to define system users with different access levels with an unlimited number and user portable
- Managing and budgeting of audit projects by type of each project
- Managing the turning points, objections and the turnover of the relevant operations until finally included in the audit report
- Ability to create a digital file of all work performed at the end of the audit
- Ability to connect the system to other existing systems in organizations through the defined protocol
- Ability to define smart alerts on scheduled events based on services requested by system administrators and related to the ticketing system

Audit IT

Extracting the information required for auditing from the client system (LOAD)

Intelligent preparation of review worksheets and analytical review

Intelligent preparation of sub worksheets

Intelligent preparation of main worksheets

Preparing the main operation level worksheet

Intelligent preparation of explanatory notes

Smart preparation of important notes

Smart preparation of deferred notes

Intelligent preparation of the proposed detailed adjustments

Intelligent preparation of internal control defects

Intelligent preparation of transition points to the coming years

Intelligent preparation of summary points to be included in the audit report

Intelligent preparation of financial statements list of worksheets

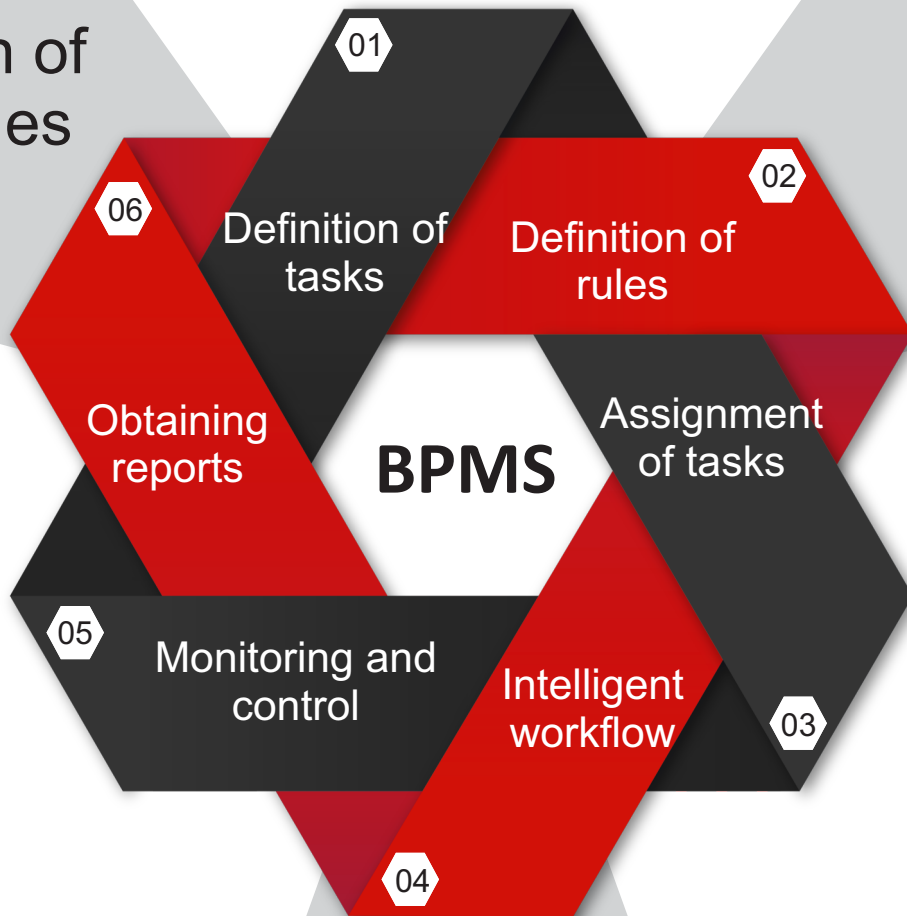Treasury
and
collection of
receivables

Billing and
contract
control

01

06

**Definition of
tasks**

**Definition of
rules**

02

**Obtaining
reports**

BPMS

**Assignment
of tasks**

05

**Monitoring and
control**

**Intelligent
workflow**

03

04

Personnel
performance status
system and projects

What is BPMS?

BPMS stands for Business Process Management Software that provides a graphical environment which enables you to integrate and mechanize your organization's current processes with the least programming knowledge.

Advantages of using BPMS

- Integration of all existing systems through the business process management system
- Optimizing the relationship between units and accelerating the execution of processes in the firm
- Optimal use of organizational resources and reducing risks and costs and increasing productivity in the firm
- Preparation of various control and monitoring reports of all current operations and progress of tasks in the firm

Sample reports that can be generated in BPMS for auditing firms

- Customers to whom the audit contract was sent but who did not sign and return the contract
- Customers for whom the audit contract has been sent and returned but has not paid the down payment
- Customers for whom the contract has been sent but that contract has been canceled
- Customers whose contract has been signed and received but is not registered in the Kodal and Sahar systems
- Customers whose audit report has been submitted but whose final bill has not been settled
- Customers who have deducted from the amount of the insurance deposit contract or good performance
- Clients to whom an audit report has been submitted but the report issued has not been registered in the Sahar system
- Customers whose insurance policies have been obtained and not delivered to them
- Customers for whom insurance policies have been obtained but have not released an insurance deposit

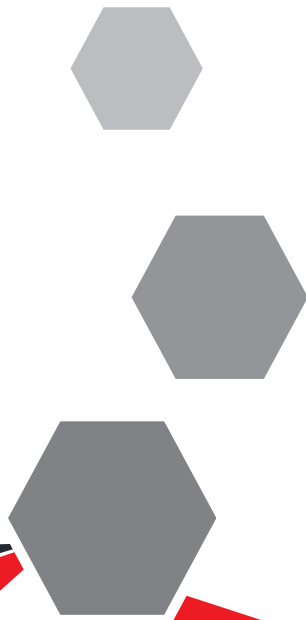**Hadi Hesab Rayan Novin Company**
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Member of knowledge-based companies from the Vice- Presidency for Science and Technology
Activity license from Tehran Computer Guild Organization
Certificate of ranking and qualification of IT companies from the Vice-Presidency for Strategic Planning and Supervision
Certificate of technical approval of the software from the Secretariat of the Supreme Informatics Council of the country
The official representative of LEA Global in Iran

Unit 14, 5ᵗʰ floor, No. 2, Sarv Lane,
Turkamanestan St. Motahari Ave.
Tehran, Iran

Tel: 88443634

Hadihesab   hhrn_official   office@hhrn.ir
Rayannovin